

SWCD Board of Directors' Meeting December 19, 2022

In attendance:

Directors: Meg Kennedy (Ch), Darin Hickling, Jennifer Mickle, Helene Kraham, Ed Lentz

District staff: Christos Galanopolous

Others: Scott Fickbohm

Minutes taken by Ed Lentz.

Chair Meg Kennedy opened the meeting at 10:05am.

Meg suggested we postpone the holiday luncheon until some time next year. It was acknowledged that it doesn't need to be a holiday luncheon but could be a different type of gathering for the district and the USDA folks.

On **motion** by Ed, seconded by Darin, the minutes of the 10/24 and 11/28 meetings were approved unanimously. On **motion** by Darin, seconded by Meg, and following minor edits to insert full names of attendees, the minutes of the 11/14 meeting were approved with four votes in favor with Ed abstaining.

The bank statement balances, the October and November P&L's and the 11/30/22 Budget v Actual P&L reports were discussed. Scott noted that the \$57,500 deposit from AGM on 10/13 is the 25% AEM funding. He suggested that in the future when we submit a Claim For Payment, we should treat it as an invoice such that it would show up as a receivable, making it easier to track. There are many reasons we are so much under the expenses budget, including that we were short staffed much of the year and there was \$250,000 budgeted for a building renovation.

A **motion** was made by Helene, seconded by Jennifer to accept the financial reports and was approved unanimously.

The draft 2023 budget and unassigned fund balance were discussed. Ed pointed out that it is normally not good practice to rely upon unassigned fund balance to fund operations but that this is an unusual time and that in his view it is appropriate to use fund balance to cover expenses in 2023 to get us through this transitional period and until we can develop an unassigned fund balance policy.

The Part A and Part C lines were reallocated without affecting the bottom line. Ed noted that this is the first approved budget we've had using the QB lines and the first one done since prior to the departure of previous District Manager Jordan Clements. He said was unsure how accurate it would be but that it is close and will serve as a good template for future years.

Ed also noted that we have enough cash on hand to get us into the new year. Meg will submit an invoice to the county soon so that we can receive the first quarterly county allotment as early in the year as possible. Part A money is expected in IIQ23.

There was discussion about salary overpayments due to the paycheck scheduling discrepancy (every two weeks vs twice per month). The board advised Christos that he can reassure the staff that if there is money to be returned to the district at the end of the year, it will be taken back in a way that does not impose a hardship on them, e.g., it could be taken from the stipends that we plan to pay out for extra work outside normal job responsibilities taken on subsequent to former DM Jordan Clements' departure. Scott suggested we check with our labor lawyer on the rules regarding payment of stipends, which Meg said she would do.

A **motion** was made by Darin, seconded by Jennifer to approve the 2023 budget and was approved unanimously.

Bills were audited and after discussion and correction of a discrepancy between the abstract and the attached invoices noted by Darin, a **motion** was made by Helene, seconded by Darin and approved unanimously to pay the bills listed in Abstract 8-2022, totaling \$9,386.19.

Meg reported that Jenna is starting 1/3/22.

Christos noted that snow had fallen over the back door of the office building making it difficult to open that door but that he would shovel it as soon as the meeting was over. Ed suggested we look at having snow stoppers above the door.

Scott reviewed the December SWCC meeting (minutes attached). He also reminded the board that we are no longer disqualified from seeking grants from NYS so that we can begin considering submitting grant applications again. With respect to training, Scott reminded the board that we should develop training plans for the board and also for Christos. With regard to the board training, in light of the formal and on-the-job training the board has received over the past year or so, he offered to arrange a training on the AEM program. The consensus of the board was that this is a terrific idea and the offer was accepted with a suggestion that we follow that with training on the AgNPS program.

Scott reported that Lydia Brinkley offered to return to the district to give the complete USC presentation that she did not have time to present when she was here on 11/14/22 and to continue the discussion that began during that visit. The board consensus is that we regard USC as an important partner and would welcome her back.

There was further discussion about the audit of district finances. Meg reported that the district's books will be audited along with the other county financial records. Meg will discuss this further with the county to get a better understanding of the nature and depth of that audit so the board can decide if we need yet a further audit.

The board discussed whether or not it should continue to meet twice each month, it having been pointed out that the board has been meeting twice per month since November 2021 (whereas some other districts have trouble holding the required nine meetings per year). The board consensus was that we should continue twice per month meetings for at least a couple of months following Jenna's start of employment. The next meeting date was set for Thursday 12/29.

A **motion** was made by Ed, seconded by Helene, to pay the \$87,509.44 that we owe to AGM for the McGrath AgNPS grant. Following discussion about cash flow, the \$121K due from AGM to the district, and the fund balance, the **motion** passed unanimously.

Christos reported that the Buffer grant closeout is getting closer to completion. Seamon owes NRCS \$31,020 of which we would pay \$13,860 and seek reimbursement from AGM. In addition, the district owes Seamon \$4,510 in labor. Christos proposed that we pay Seamon the \$4.5K, enter into an assignment of payment agreement with Seamon so that we would pay our share, i.e., the \$13.9K, directly to NRCS after he pays them his share, i.e., \$17,160. There was consensus that this is a reasonable proposal. Christos will prepare procurement forms as per district policy for the \$4.5K payment to Seamon for review by the board its next meeting on 12/29/22.

On the agenda for the 12/29 meeting will be, among other things:

- performance reviews,
- the proposed payments to and the assignment agreement with Seamon,
- the Buffer Reestablishment Grant application to USC
- review of AEM hours for 2022.

In advance of the 12/29 meeting, Christos will send to the board:

- the procurement form for the proposed payment of \$4.5K to Seamon,
- the proposed assignment of payment agreement with Seamon,
- the complete Buffer Reestablishment Grant application including attachments

Ed will send a clean copy of the 2023 budget to the board.

The district COVID policy was discussed. It was agreed that ours should track USDA's. The only significant difference between our current policy and the USDA's current policy is with respect to the Quarantine section. Therefore, on **motion** by Ed, seconded by Darin, and approved unanimously, the district policy was amended to provide that an employee exposed to someone with COVID should wear a mask around others for ten days and should test on Day 5, if possible, without regard to vaccination status. No change was made to the Isolation section of our policy. A marked up version of the revised District policy is attached.

The board authorized Christos to allow employees to work from home at his discretion provided that working from home does not impede the productivity of the employees or otherwise impede the operations of the District.

Meg reported that prospective new director Doug Roberts will come to the board meeting in January.

Scott reminded the board of the composition requirements for a seven member board, referring to the §6 of the NYS SWCD Law, copy attached. In sum, the board should comprise:

2 county reps

1 farmer, not a county rep, nominated by the Grange

1 farmer, not a county rep, nominated by the OCFB

1 at large to represent non-farm landownership interests

1 farmer or non-farmer

1 farmer.

Scott suggested that the board consider adopting a policy on soliciting directors in a way that expands the scope of the search beyond familiar persons.

Meg said she would get more information on payroll services for board discussion.

The meeting was adjourned at approximately 12:50pm.

Next Meetings: 12/29, 1:00pm
 Jan 9, 10:00am
 Jan 23, 1:00pm.

SWCD LAW

“§ 6. Designation of district directors. 1. (a) When a county has been declared a soil and water conservation district a board of directors consisting of five members shall be appointed by the county board. This board of directors shall consist of two members of the county board and three persons not members of the county board of supervisors, two of whom shall be practical farmers. One of these farmers shall be appointed from a list submitted by the county grange, one of these farmers shall be appointed from a list submitted by the county farm bureau. Should the appointed farm bureau representative not be a resident of the county, the farm bureau representative must own or rent land in the county in which they serve. The fifth member shall be appointed from the county at large and shall represent the urban, suburban and rural non-farm landownership interest.

(b) In counties where one or both of the above named farm groups lack formal county organization, the county board shall appoint from the county at large in place of from a list of nominees from such lacking farm organization or organizations.

(c) At the option of the county legislative body, the board of directors of the soil and water conservation district may be expanded to seven members. Of the two additional board members, they shall be residents of the county and at least one shall be a practical farmer.”



OTSEGO COUNTY
SOIL AND WATER
CONSERVATION DISTRICT

Otsego County Soil & Water Conservation District
967 CO HWY 33 – RIVER ROAD – COOPERSTOWN, NEW YORK 13326-9222 – PHONE (607)
547-8337 ext. 4

Monday, 19 December 2022
10 AM
Meadows Complex, Classroom A

Agenda

- I. Call to Order
- II. Approval of Minutes, November 14, 2022 & November 28, 2022
- III. Approval of Treasurer's Report
 - a. Approval of Treasurer's Report - October 2022
 - B. Approval of Treasurer's Report November 2022
 - b. Approval of Bills to pay Abstract 8
- IV. Staff & Partner update
 - a. Jenna here January 3, 2023
 - b. FSA
 - c. NRCS
 - d. Upper Susquehanna Coalition
 - c. Staff reports
- V. Update on Ag and Markets
 - A. Beecher - status
 - a. Submit letter to Ag & Markets finalizing payment/repayment plan
- VI. Update on Grant Closeouts
 - A. Buffer/Hughes
 - a. Buffer - perform checklist to close out if ready
 - b. Hughes. "
- VII. Schedule Next Training w AGM
- VIII. Review Performance Measures
- IX Amend and/or adopt Preliminary Budget for 2023 Submit to County Treasurer & SWECC
- X. Review Del. Co. Audit RFP
- XI. Review AEM hours
- XII. Review COVID policy
- XIII. Review Performance Reviews for staff

- XIV. Buffer Reestablishment Grant review
- XV. Update on new Grange Member Doug Roberts
 - a. Establish which vacancy is still vacant
- XVI. Develop Plan for payroll services
- XVII. Any other old or new business
- XVIII. Adjourn

NEXT MEETING Monday, 9 January 2023.
10 am. Classroom B, Meadows.

OCSWCD Abstract #8 - December 19, 2022

Inv #	Inv \$	Vendor	Brief Descr	Acct Code
79	\$92.85	Paul Lord-reimb.	reimbursement NWZB	
80	\$31.98	KeyBank	Fuel	
81	\$217.66	Leaf	copier system	
82	\$733.00	Voss Signs	Signs for BFS	
83	\$209.50	United Concordia	dental plan	
84	\$600.00	Mike Ross	cleaner	
85	\$6,128.41	Blue Cross/Excellus	health plan	
86	\$1,085.50	Green Circle	acct.	
87	\$147.31	County of Otsego	fuel	
88	\$139.98	Spectrum	internet	
Total	\$9,386.19			
Approved for payment on 12/19/22.				

OTSEGO

COVID-19 Policies & Procedures

(Adopted by Motion of Board ~~1/21/2022~~ 12/19/22)

OSEC has released the following guidance. Please note that FPAC will still require vaccinated people who have been exposed to quarantine in accordance with these timelines. This policy will be updated as we receive information from the USDA FPAC.

Isolation:

Isolation is used to separate people infected with COVID-19 from those who are not infected. CDC's updated guidance for those who test positive for COVID-19 is as follows:

If You Test Positive for COVID-19 (Isolate)	
Everyone, regardless of vaccination status.	<ul style="list-style-type: none">• Stay home for 5 days.• If you have no symptoms or your symptoms are resolving after 5 days, you can leave your house.• Continue to wear a mask around others for 5 additional days. <p><i>If you have a fever, continue to stay home until your fever resolves.</i></p>

Quarantine:

Quarantine refers to the time following exposure to the virus or close contact with someone known to have COVID-19. CDC's updated guidance for those who are exposed to someone with COVID-19 is as follows:

If You Were Exposed to Someone with COVID-19 (Quarantine)	
<p>If you: Have been boosted OR Completed the primary series of Pfizer or Moderna vaccine within the last 6 months OR Completed the primary series of J&J vaccine within the last 2 months</p> <p><u>Everyone, regardless of vaccination status.</u></p>	<ul style="list-style-type: none">• Wear a mask around others for 10 days.• Test on day 5, if possible. <p><i>If you develop symptoms, get a test and stay home.</i></p>
<p>If you: Completed the primary series of Pfizer or Moderna vaccine over 6 months ago and are not boosted OR Completed the primary series of J&J over 2 months ago and are not boosted OR Are unvaccinated</p>	<ul style="list-style-type: none">• Stay home for 5 days. After that continue to wear a mask around others for 5 additional days.• If you can't quarantine, you must wear a mask for 10 days.• Test on day 5 if possible. <p><i>If you develop symptoms, get a test and stay home.</i></p>

Understanding Whether Employees Have Been Boosted

As noted above, safety protocols related to quarantine are contingent on whether individuals have been boosted. For now, please share information about the quarantine safety protocols with your employees, and employees should follow the protocol that applies to them.

November 2022 Forestry Report

November 2022 centered on field work Otsego #15 Hickory Hills, Statistical analysis of field work performed in October on forest stands in Otsego #11, and soil mapping, file creation, and extensive work with ARCGIS. Together with Otsego #15 this work will go through the next month or two. Work with county attorney on timber contract amendment Forest of the Dozen Dads, meeting with Wagner Lumber's Forester and timber harvester on site. I attended staff and board meetings, presentation of forest management and Forester proposals. November also included Thanksgiving holiday and annual leave. One day was devoted to helping out preparing equipment for winter activity such as snowplowing.

Webinars attended: Tiny Forest Webinar, Growing Gardeners: Gifts for Birds, invasive plant management, and new tree cover change data and resources.

Performance Measure Evaluation Worksheet - Conservation Financial Assistance

Performance Measure (1): Extent and sufficiency of district board activity, which shall include the number of district board meetings held annually; training of board members and employees; annual audit; establishment and compliance with internal operational policies; and participation at State, Regional and National meetings and Functions.

Specific Performance Measure Criteria	2022 COVID Performance Standard (0) %	2023 Performance Standard (10)%
1a) Hold regular meetings with a Quorum of District Board Members Present	8 or More Meetings (Remote meetings w/quorum are acceptable under EO 202.1 & EO 11.1)	8 or More Meetings (must meet current Open Meetings Law requirements)
1b) Training of District Board Members (virtual trainings are allowed)	<ol style="list-style-type: none"> 1. Develop or update Training Plans and Budget(s) for Board Members 2. Current (within 3 Years) District Law Training for all Board Members** 3. Each Board Member must complete one training topic identified in the Board Member(s) Training Plan.** 	<ol style="list-style-type: none"> 1. Develop or update Training Plans and Budget(s) for Board Members 2. Current (within 3 Years) District Law Training for all Board Members** 3. Each Board Member must complete one training topic identified in the Board Member(s) Training Plan.**
1c) Training of District Employees (virtual trainings are allowed)	<ol style="list-style-type: none"> 1. Develop and/or update Training Plans and Budget(s) for all Employees 2. Each Employee must complete one training topic as identified in the Employee(s) Training Plan. 	<ol style="list-style-type: none"> 1. Develop and/or update Training Plans and Budget(s) for all Employees 2. Each Employee must complete one training topic as identified in the Employee(s) Training Plan.
1d) Perform Annual Audit of District Financial Operations	Complete an annual audit.	Complete an annual audit.
1e) Establishment and Compliance with Internal Operational Policies	Maintain the following policies: <ul style="list-style-type: none"> • Director Attendance • Human Resources • Investment/Financial • Procurement • Freedom of Information Law (FOIL) 	Maintain the following policies: <ul style="list-style-type: none"> • Director Attendance • Human Resources • Investment/Financial • Procurement • Freedom of Information Law (FOIL)
1f) Hold organizational meeting of the District	Complete an organizational meeting.	Complete an organizational meeting.
1g) Participation at State, Regional and National Meetings and Functions	At least three (3) of the Directors have attended at least one (1) meeting or function. Each Director may choose from the following: <ul style="list-style-type: none"> • NACD National or Regional Meeting • NACD Legislative Conference • NYACD Annual Meeting • NYACD Division Directors Meeting • SWCC Meeting • SWCC Subcommittee Meeting • SWCC Manager Meeting • NACD Leadership Conference 	At least three (3) of the Directors have attended at least one (1) meeting or function. Each Director may choose from the following: <ul style="list-style-type: none"> • NACD National or Regional Meeting • NACD Legislative Conference • NYACD Annual Meeting • NYACD Division Directors Meeting • SWCC Meeting • SWCC Subcommittee Meeting • SWCC Manager Meeting • NACD Leadership Conference

<p>1g) Participation at State, Regional and National Meetings and Functions (Continued)</p>	<ul style="list-style-type: none"> • CDEA/SWCC Water Quality Symposium • CDEA Meeting • CDEA Division Meeting • Regional and/or State RC&D Meeting • Organized Multi-County Watershed/Groundwater Initiative • Forest Practice Board • NYS Grange Annual Meeting • FL-LOWPA Full Board Meeting • NYS Fish & Wildlife Management Board Meeting • NYS Farm Bureau Young Farmers & Ranchers Leadership Conference • Multi-County Watershed Boards • County WQ Coordinating Committee • NYSFOLA, Inc. Annual Conference • NYSFOLA, Inc. Regional Conferences • NY Regional Stormwater Conferences • NY Certified Organic Regional Meetings • Soil and Water Conservation Society Annual Meeting • USDA Regional Meeting • PRISM Meetings • Empire Farm Days <p>*Other (*Must be pre-approved by the SWCC to qualify for this section.)</p>	<ul style="list-style-type: none"> • CDEA/SWCC Water Quality Symposium • CDEA Meeting • CDEA Division Meeting • Regional and/or State RC&D Meeting • Organized Multi-County Watershed/Groundwater Initiative • Forest Practice Board • NYS Grange Annual Meeting • FL-LOWPA Full Board Meeting • NYS Fish & Wildlife Management Board Meeting • NY Farm Bureau Young Farmers & Ranchers Leadership Conference • Multi-County Watershed Boards • County WQ Coordinating Committee • NYSFOLA, Inc. Annual Conference • NYSFOLA, Inc. Regional Conferences • NY Regional Stormwater Conferences • NY Certified Organic Regional Meetings • Soil and Water Conservation Society Annual Meeting • USDA Regional Meeting • PRISM Meetings • Empire Farm Days <p>*Other (*Must be pre-approved by the SWCC to qualify for this section.)</p>
	<p>**Board Members appointed within the last sixty (60) days of the calendar year are exempt from meeting the training requirements for Performance Measure 1b – Training of District Board Members.</p>	<p>**Board Members appointed within the last sixty (60) days of the calendar year are exempt from meeting the training requirements for Performance Measure 1b – Training of District Board Members.</p>

Performance Measure (2): District reporting and outreach activities, which shall include presentations, reports, publications, public education and outreach and timely compliance with committee information requests, including an approved annual work plan and an annual report.

Specific Performance Measure Criteria	2022 COVID Performance Standard (15) %	2023 Performance Standard (10)%
2a) Presentations, Reports, and Publications	<p>Three (3) or more <u>different</u> items from the following list were completed that represent opportunities the SWCD took to communicate through presentations, reports, publications, education, and/or outreach: PM 2a & 2b were combined</p> <ul style="list-style-type: none"> • County Legislature • Water Quality Coordinating Committee (WQCC) • Newsletter • Local Service Clubs and Organizations (e.g. Rotary, Farm Bureau, Kiwanis, etc.) • Local Governments (e.g. towns, villages, and school districts) • Media Reports • District Brochure • Website • Facebook®, Twitter® or other social media • Published Annual Summary of Activities (Annual Report) • Conference Speaker • Interviews • Press Release • Press Conference • Authoring Periodical • Federal Partners (e.g. NRCS, FSA, etc.) <p>Cont'd</p>	<p>Seven (7) or more <u>different</u> items from the following list were completed that represent opportunities the SWCD took to communicate through presentations, reports and/or publications:</p> <ul style="list-style-type: none"> • County Legislature • Water Quality Coordinating Committee (WQCC) • Newsletter • Local Service Clubs and Organizations (e.g. Rotary, Farm Bureau, Kiwanis, etc.) • Local Governments (e.g. towns, villages, and school districts) • Media Reports • District Brochure • Website • Facebook®, Twitter® or other social media • Published Annual Summary of Activities (Annual Report) • Conference Speaker • Interviews • Press Release • Press Conference • Authoring Periodical • Federal Partners (e.g. NRCS, FSA, etc.) • *Other (Must be pre-approved by the SWCC to qualify for this section.)

<p>2b) Public Education and Outreach</p>	<ul style="list-style-type: none"> • Envirothon • Conservation Field Days • Farm Day • Annual Banquet • Tours • Arbor Day • Staffed Education Booths (e.g. County Fair, State Fair) • Classroom Education • Outdoor Education Events • Workshops • Water Week Events • County Participant in Government (Intern) Program and/or School sponsored internship • Coordination and Promotion of Environmental Cleanups • Adult Education • Earth Day Events • Soil Health Workshop • National Environmental Holidays • 4-Hour Erosion & Sediment Control Training • *Other (*Must be pre-approved by SWCC to qualify for this section.) 	<p>Five (5) or more <u>different</u> public education and outreach activities from the following list were conducted:</p> <ul style="list-style-type: none"> • Envirothon • Conservation Field Days • Farm Day • Annual Banquet • Tours • Arbor Day • Staffed Education Booths (e.g. County Fair, State Fair) • Classroom Education • Outdoor Education Events • Workshops • Water Week Events • County Participant in Government (Intern) Program and/or School sponsored internship • Coordination and Promotion of Environmental Cleanups • Adult Education • Earth Day Events • Soil Health Workshop • National Environmental Holidays • 4-Hour Erosion & Sediment Control Training • *Other (*Must be pre-approved by SWCC to qualify for this section.)
<p>2c) Timely Submittal of Information to the State Committee, including an approved Annual Plan of Work (APOW) and Annual Report.</p>	<ol style="list-style-type: none"> 1. Reports and information shall be timely filed and submitted. 2. 2023 Annual Plan of Work (APOW) is due to Regional AEAs by November 1, 2022 for recommended approval by State Committee by December SWCC meeting. (Timely submittal of the APOW within the reporting period.) 	<ol style="list-style-type: none"> 1. Reports and information shall be timely filed and submitted. 2. 2024 Annual Plan of Work (APOW) is due to Regional AEAs by November 1, 2023 for recommended approval by State Committee by December SWCC meeting. (Timely submittal of the APOW within the reporting period.)

Performance Measure (3): Ability of the district to use the funding to leverage additional funds from local, federal and private sources, which shall also include the district’s demonstrated ability to foster partnerships with other entities to further natural resource conservation and provide assistance to governmental and non-governmental entities.

Specific Performance Measure Criteria	2022 COVID Performance Standard (35) %	2023 Performance Standard (30)%
3) Leveraging Additional Funds and Fostering Partnerships	Complete two (2) or more different items from the following list: <ol style="list-style-type: none"> 1. Apply for one (1) grant, cooperative agreement or other external funding agreement to Advance Local District Priorities. 2. Develop and/or Maintain Partnerships with two (2) different Local, State, Federal, or private entities other than a Conservation District. 3. Maintain or Increase County Appropriations. 4. Work in partnership with one or more Conservation District(s) to jointly deliver a program or project. 5. Receive at least one (1) grant, cooperative agreement or other external funding agreement that was obtained by leveraging the previous year's performance funds. This must be a cash award. 6. Initiate one (1) new program or project utilizing the previous year’s performance funds. 7. Work in partnership with Private Sector to deliver a program or project. 	Complete three (3) or more different items from the following list: <ol style="list-style-type: none"> 1. Apply for one (1) grant, cooperative agreement or other external funding agreement to Advance Local District Priorities. 2. Develop and/or Maintain Partnerships with four (4) different Local, State, Federal, or private entities other than a Conservation District. 3. Maintain or Increase County Appropriations. 4. Work in partnership with one or more Conservation District(s) to jointly deliver a program or project. 5. Receive at least one (1) grant, cooperative agreement or other external funding agreement that was obtained by leveraging the previous year's performance funds. This must be a cash award. 6. Initiate one (1) new program or project utilizing the previous year’s performance funds. 7. Work in partnership with Private Sector to deliver a program or project.

Performance Measure (4) Delivery of State natural resource conservation programs, which shall include the quality of service provided (e.g., staff implementing State programs seek and maintain appropriate certifications, job approval authorities and training as established by the committee), completion of projects, and compliance with reporting requirements for such programs.

NOTES: 1) For purposes of Performance Measure 4 State Natural Resource Conservation Program means any natural resource program funded or required by the State.

Specific Performance Measure Criteria	2022 COVID Performance Standard (50) %	2023 Performance Standard (40)%
4) State Natural Resource Conservation Programs	<p>Three (3) or more different State Natural Resource Conservation programs or elements of those programs from the following list were delivered consistent with program reporting requirements (if applicable) and implemented by staff or contractors with the appropriate training and/or necessary certifications.</p> <ul style="list-style-type: none"> • AEM • CAFO Permits • CREP • Farmland Protection/ Open Space • Stormwater MS4 • Stormwater Phase II Construction • State Natural Resource Permits • Agricultural NPS • Non-Agricultural NPS (WQIP) • Agricultural Value Assessment • Invasive Species Management • Stream Corridor Management • Emergency Stream Intervention (ESI) • Climate Resilient Farming (CRF) • Agriculture Emergency Response • Ecosystem-Based Management (EBM) • DEC American Eel Project • DEC Rotating Integrated Basin Studies (RIBS) • DEC Lake Classification and Inventory (LCI) or Citizens Statewide Lake Assessment Program (CSLAP) • DEC Water Assessments by Volunteer Evaluators (WAVE) • North Atlantic Aquatic Connectivity Collaborative (NAACC) • Hazard Mitigation Planning, Development, & Implementation • *Other EPF (*Must be pre-approved by SWCC to qualify for this section.) • *Other State Natural Resource Conservation Programs (*Must be pre-approved by SWCC to qualify for this section.) 	<p>Five (5) or more different State Natural Resource Conservation programs or elements of those programs from the following list were delivered consistent with program reporting requirements (if applicable) and implemented by staff or contractors with the appropriate training and/or necessary certifications.</p> <ul style="list-style-type: none"> • AEM • CAFO Permits • CREP • Farmland Protection/ Open Space • Stormwater MS4 • Stormwater Phase II Construction • State Natural Resource Permits • Agricultural NPS • Non-Agricultural NPS (WQIP) • Agricultural Value Assessment • Invasive Species Management • Stream Corridor Management • Emergency Stream Intervention (ESI) • Climate Resilient Farming (CRF) • Source Water Buffer Program (SWBP) • Agriculture Emergency Response • Ecosystem-Based Management (EBM) • DEC American Eel Project • DEC Rotating Integrated Basin Studies (RIBS) • DEC Lake Classification and Inventory (LCI) or Citizens Statewide Lake Assessment Program (CSLAP) • DEC Water Assessments by Volunteer Evaluators (WAVE) • North Atlantic Aquatic Connectivity Collaborative (NAACC) • Hazard Mitigation Planning, Development, & Implementation • *Other EPF (*Must be pre-approved by SWCC to qualify for this section.) • *Other State Natural Resource Conservation Programs (*Must be pre-approved by SWCC to qualify for this section.)

Performance Measure (5) The ability to promote partnerships and assist local governments and non-governmental organizations (NGO). Non-governmental organizations (NGO) are usually non-profit, voluntary citizens' group which are organized on a local, national, or international level such as associations, foundations, charities, and conservation/sportsman groups.

Specific Performance Measure Criteria	2022 COVID Performance Standard (0) %	2023 Performance Standard (10)%
5) Partnerships with local governments and NGOs.	<p>Complete the following:</p> <ol style="list-style-type: none"> 1. The District is a partnership builder. The purpose of partnerships is for joint problem-solving, coordination and coalition building. A partnership brings together institutional capabilities and human resources in the form of skills, experiences, ideas to tackle a common problem that are often beyond the capabilities of a single organization or group. Describe a project or program that took place within the reporting period that demonstrates the District as a partnership builder. 2. Develop and/or Maintain partnerships with local government or NGO. Please list existing or new partnership between the SWCD and a local government or NGO. 3. Assist a local government or NGO by working in partnership to jointly deliver a program or project. Does the partnership have a clear purpose, add value to the work of the partners, and be carefully planned and monitored? 	<p>Complete the following:</p> <ol style="list-style-type: none"> 1. The District is a partnership builder. The purpose of partnerships is for joint problem-solving, coordination and coalition building. A partnership brings together institutional capabilities and human resources in the form of skills, experiences, ideas to tackle a common problem that are often beyond the capabilities of a single organization or group. Describe a project or program that took place within the reporting period that demonstrates the District as a partnership builder. 2. Develop and/or Maintain partnerships with local government or NGO. Please list existing or new partnership between the SWCD and a local government or NGO. 3. Assist a local government or NGO by working in partnership to jointly deliver a program or project. Does the partnership have a clear purpose, add value to the work of the partners, and be carefully planned and monitored?

Otsego County Soil & Water Conservation District

Profit & Loss Detail

October 2022

9:38 AM
12/19/22
Accrual Basis

Type	Date	Num	Name	Memo	Cl...	Cir	Split	Amount	Balance
Ordinary Income/Expense									
Income									
2401 · Interest									
Deposit	10/07/2022			Deposit			200 · NBT Che...	0.01	0.01
Deposit	10/31/2022			Interest			200 · NBT Che...	1.10	1.11
Deposit	10/31/2022			Interest			206 · AEM Che...	1.17	1.17
Deposit	10/31/2022			Interest	Gr...		250 · NBT Gra...	2.99	4.16
Deposit	10/31/2022			Interest	Gr...		251 · NBT Gra...	0.02	4.18
Deposit	10/31/2022			Interest	Gr...		252 · NBT Gra...	0.01	4.19
Deposit	10/31/2022			Interest	Gr...		253 · NBT Gra...	0.02	4.21
Total 2401 · Interest								4.21	4.21
2770 · Misc Revenue									
2770E · NRCS Rent									
Deposit	10/27/2022		USDA Treasury	USDA Rent			200 · NBT Che...	4,310.92	4,310.92
Total 2770E · NRCS Rent								4,310.92	4,310.92
Total 2770 · Misc Revenue								4,310.92	4,310.92
3989 · State Aid, Grants, Reimb									
Deposit	10/13/2022		NYS Office of the State Com...	Deposit			201 · NBT Savi...	57,500.00	57,500.00
Deposit	10/19/2022		NYS Office of the State Com...	Deposit			201 · NBT Savi...	1,009.47	58,509.47
Total 3989 · State Aid, Grants, Reimb								58,509.47	58,509.47
Total Income								62,824.60	62,824.60
Gross Profit								62,824.60	62,824.60
Expense									
8730.1 · Personal Services									
0.14 · Conservation Technicians									
Check	10/15/2022		Christopher M. Andreassen	Gross Pay - T...			200 · NBT Che...	2,333.16	2,333.16
Check	10/15/2022		Karl A. Giroux	Gross Pay - T...			200 · NBT Che...	1,811.40	4,144.56
Check	10/30/2022		Christopher M. Andreassen	Gross Pay - T...			200 · NBT Che...	2,333.16	6,477.72
Check	10/30/2022		Karl A. Giroux	Gross Pay - T...			200 · NBT Che...	1,811.40	8,289.12
Total 0.14 · Conservation Technicians								8,289.12	8,289.12
0.15 · Other Employees									
0.151 · Forestry Tech									
Check	10/15/2022		Daniel M. Zimmerman	Gross Pay - T...			200 · NBT Che...	2,084.41	2,084.41
Check	10/30/2022		Daniel M. Zimmerman	Gross Pay - T...			200 · NBT Che...	2,084.41	4,168.82
Total 0.151 · Forestry Tech								4,168.82	4,168.82
Total 0.15 · Other Employees								4,168.82	4,168.82

Otsego County Soil & Water Conservation District Profit & Loss Detail

October 2022

Type	Date	Num	Name	Memo	Cl...	Clr	Split	Amount	Balance	
Total 8730.1 · Personal Services									12,457.94	12,457.94
8730.2 · Equipment										
0.22 · Office Equipment										
Credit Card Charge	10/02/2022		Go to Meeting.com	Monthly Subs...			25000 · Key B...	5.55	5.55	
Check	10/10/2022	9994	LEAF				200 · NBT Che...	217.66	223.21	
Total 0.22 · Office Equipment									223.21	223.21
0.25 · Other Equipment										
Check	10/10/2022	9996	Westlake Ace Hardware				200 · NBT Che...	74.71	74.71	
Total 0.25 · Other Equipment									74.71	74.71
Total 8730.2 · Equipment									297.92	297.92
8730.4 · Contractual										
0.404 · Other										
Check	10/10/2022	9995	Casella Waste Mgt Of New Y...	T5-00188.4			200 · NBT Che...	20.00	20.00	
Check	10/24/2022	10007	Domain Networks				200 · NBT Che...	20.00	20.00	
Check	10/24/2022	10008	Green Circle				200 · NBT Che...	345.00	365.00	
Check	10/24/2022	10010	Smith, Russ	Cust # F0862			200 · NBT Che...	51.91	416.91	
Total 0.404 · Other									416.91	416.91
0.421 · Payments to Cornell (soil samp)										
Check	10/10/2022	9993	Dairy One				200 · NBT Che...	416.00	416.00	
Total 0.421 · Payments to Cornell (soil samp)									416.00	416.00
0.430 · Travel/Training exp (Directors)										
Check	10/10/2022	9997	NYACD				200 · NBT Che...	318.00	318.00	
Total 0.430 · Travel/Training exp (Directors)									318.00	318.00
0.441 · Light and Heat										
Check	10/06/2022	9990	NYSEG - 217	1001-7938-217			200 · NBT Che...	147.66	147.66	
Check	10/24/2022	10012	NYSEG - 217	1001-7938-217			200 · NBT Che...	474.71	622.37	
Check	10/24/2022	10014	NYSEG - 209	1001-7938-209			200 · NBT Che...	121.16	743.53	
Check	10/24/2022	10015	NYSEG - 183	1001-7938-183			200 · NBT Che...	585.06	1,328.59	
Check	10/24/2022	10016	NYSEG - 175	1001-7938-175			200 · NBT Che...	740.65	2,069.24	
Total 0.441 · Light and Heat									2,069.24	2,069.24
0.442 · Telephone/Internet										
Check	10/21/2022	9999	Verizon				200 · NBT Che...	372.98	372.98	
Check	10/24/2022	10005	Spectrum	202-8384079...			200 · NBT Che...	139.98	512.96	
Total 0.442 · Telephone/Internet									512.96	512.96
0.443 · Office Supplies										
Check	10/10/2022	9992	The Water Bottle	Account #000...			200 · NBT Che...	45.00	45.00	

Otsego County Soil & Water Conservation District

Profit & Loss Detail

October 2022

9:38 AM
12/19/22
Accrual Basis

Type	Date	Num	Name	Memo	Cl...	Clr	Split	Amount	Balance
Check	10/21/2022	9998	Ed & Ed Business Technolog...	OS10-E			200 - NBT Che...	26.76	71.76
Total 0.443 - Office Supplies								71.76	71.76
Check	10/24/2022	10013	The Cincinnati Insurance Co...				200 - NBT Che...	1,656.00	1,656.00
Total 0.450 - Insurance								1,656.00	1,656.00
0.460 - Other Contractual									
0.4601 - State & other dues									
Check	10/21/2022	10002	Society of American Foresters	VOID: GJE, R...		X	200 - NBT Che...	0.00	0.00
General Journal	10/21/2022	74	Society of American Foresters	For CHK 100...			200 - NBT Che...	125.00	125.00
General Journal	10/24/2022	74R	Society of American Foresters	Reverse of G...			200 - NBT Che...	-125.00	0.00
Check	10/24/2022	10003	Society of American Foresters				200 - NBT Che...	125.00	125.00
Check	10/24/2022	10006	ASA-SSSA-CSSA				200 - NBT Che...	110.00	235.00
Check	10/24/2022	10011	NACD	Cust. # 321700			200 - NBT Che...	775.00	1,010.00
Total 0.4601 - State & other dues								1,010.00	1,010.00
Total 0.460 - Other Contractual								1,010.00	1,010.00
0.461 - Repairs to field equip									
Check	10/21/2022	10000	Royal Ford Motors Of Cooper...				200 - NBT Che...	130.72	130.72
Total 0.461 - Repairs to field equip								130.72	130.72
0.463 - Gas & Oil for machinery									
Check	10/06/2022	9991	Otsego Co Highway Dept	Acct #0021			200 - NBT Che...	97.01	97.01
Total 0.463 - Gas & Oil for machinery								97.01	97.01
Total 8730.4 - Contractual								6,698.60	6,698.60
8730.8 - Employee Benefits									
Bill	10/01/2022		United Concordia Companies...	Late fees - 51...			20000 - Accou...	311.60	311.60
Bill	10/04/2022		New York State & Local Retir...	Late fees - 51...			20000 - Accou...	4,580.00	4,891.60
Bill	10/04/2022		New York State & Local Retir...	Late fees - 51...			20000 - Accou...	790.00	5,681.60
Check	10/15/2022		Christopher M. Andreassen	Employer Taxes			200 - NBT Che...	170.93	5,852.53
Check	10/15/2022		Christopher M. Andreassen	Employer Hea...			200 - NBT Che...	395.01	6,247.54
Check	10/15/2022		Karl A. Giroux	Employer Hea...			200 - NBT Che...	131.03	6,378.57
Check	10/15/2022		Karl A. Giroux	Employer Hea...			200 - NBT Che...	395.01	6,773.58
Check	10/15/2022		Daniel M. Zimmerman	Employer Taxes			200 - NBT Che...	159.47	6,933.05
Check	10/30/2022		Christopher M. Andreassen	Employer Taxes			200 - NBT Che...	170.93	7,103.98
Check	10/30/2022		Christopher M. Andreassen	Employer Hea...			200 - NBT Che...	395.01	7,498.99
Check	10/30/2022		Karl A. Giroux	Employer Taxes			200 - NBT Che...	131.01	7,630.00
Check	10/30/2022		Karl A. Giroux	Employer Hea...			200 - NBT Che...	395.01	8,025.01
Check	10/30/2022		Daniel M. Zimmerman	Employer Taxes			200 - NBT Che...	159.45	8,184.46
Total 8730.8 - Employee Benefits								8,184.46	8,184.46

Otsego County Soil & Water Conservation District Profit & Loss Detail

October 2022

Type	Date	Num	Name	Memo	Cl...	Clr	Split	Amount	Balance
Total Expense								27,638.92	27,638.92
Net Ordinary Income								35,185.68	35,185.68
Net Income								<u>35,185.68</u>	<u>35,185.68</u>

Otsego County Soil & Water Conservation District Profit & Loss Detail

November 2022

Type	Date	Num	Name	Memo	Cl...	Clr	Split	Amount	Balance
Ordinary Income/Expense									
Income									
2160 · Revenue									
2160F · District Tree Program	11/30/2022	4008	Ashwood, Mary R.	Used Tree Tu...			11000 · Accou...	48.00	48.00
Total 2160F · District Tree Program								48.00	48.00
Total 2160 · Revenue								48.00	48.00
2414 · Rental of Equipment									
Invoice	11/29/2022	4005	Klein Gross	Cash Payment			11000 · Accou...	75.00	75.00
Total 2414 · Rental of Equipment								75.00	75.00
2770 · Misc Revenue									
2770A · Ag Value - Soil Group Worksheet	11/30/2022	4007	Arnold Robinson	Soil Group W...			11000 · Accou...	35.00	35.00
Total 2770A · Ag Value - Soil Group Worksheet								35.00	35.00
2770E · NRCS Rent									
Deposit	11/27/2022		USDA Treasury	USDA Rent			200 · NBT Che...	4,310.92	4,310.92
Total 2770E · NRCS Rent								4,310.92	4,310.92
Total 2770 · Misc Revenue								4,345.92	4,345.92
Total Income								4,468.92	4,468.92
Gross Profit								4,468.92	4,468.92
Expense									
8730.1 · Personal Services									
0.13 · District Manager	11/15/2022		Chris Galanopoulos	Gross Pay - T...			200 · NBT Che...	2,500.00	2,500.00
Total 0.13 · District Manager								2,500.00	2,500.00
0.14 · Conservation Technicians									
Check	11/15/2022		Christopher M. Andreassen	Gross Pay - T...			200 · NBT Che...	2,333.16	2,333.16
Check	11/15/2022		Karl A. Giroux	Gross Pay - T...			200 · NBT Che...	1,811.40	4,144.56
Total 0.14 · Conservation Technicians								4,144.56	4,144.56
0.15 · Other Employees									
0.151 · Forestry Tech	11/15/2022		Daniel M. Zimmerman	Gross Pay - T...			200 · NBT Che...	2,084.41	2,084.41
Total 0.151 · Forestry Tech								2,084.41	2,084.41

Otsego County Soil & Water Conservation District Profit & Loss Detail November 2022

Type	Date	Num	Name	Memo	Cl...	Cir	Split	Amount	Balance
Total 0.15 · Other Employees									
								2,084.41	2,084.41
Total 8730.1 · Personal Services									
8730.2 · Equipment									
0.22 · Office Equipment									
Credit Card Charge	11/02/2022		Go to Meeting.com	Monthly Subs...			25000 · Key B...	5.55	5.55
Check	11/18/2022	10021	LEAF				200 · NBT Che...	217.66	223.21
Total 0.22 · Office Equipment									
0.24 · Field Equipment									
Check	11/30/2022	10038	Lord, Mr. Paul				200 · NBT Che...	905.31	905.31
Total 0.24 · Field Equipment									
Total 8730.2 · Equipment									
8730.4 · Contractual									
0.404 · Other									
Check	11/18/2022	10020	Ross, Mike				200 · NBT Che...	520.00	520.00
Check	11/30/2022	10036	Green Circle				200 · NBT Che...	343.00	863.00
Total 0.404 · Other									
0.421 · Payments to Cornell (soil samp)									
Check	11/18/2022	10023	Dairy One				200 · NBT Che...	344.00	344.00
Total 0.421 · Payments to Cornell (soil samp)									
0.425 · Water Quality Committee - Buoy									
Check	11/30/2022	10026	Airgas USA, LLC	Payer #31498...			200 · NBT Che...	51.48	51.48
Total 0.425 · Water Quality Committee - Buoy									
0.441 · Light and Heat									
Check	11/30/2022	10027	NYSEG - 217	1001-7938-217			200 · NBT Che...	1.71	1.71
Check	11/30/2022	10029	NYSEG - 209	1001-7938-209			200 · NBT Che...	20.03	21.74
Check	11/30/2022	10030	NYSEG - 183	1001-7938-183			200 · NBT Che...	145.66	167.40
Check	11/30/2022	10032	NYSEG - 175	1001-7938-175			200 · NBT Che...	205.18	372.58
Check	11/30/2022	10033	NYSEG - 225	1001-7938-225			200 · NBT Che...	44.13	416.71
Total 0.441 · Light and Heat									
0.442 · Telephone/Internet									
Check	11/18/2022	10019	Spectrum	202-8384079...			200 · NBT Che...	139.98	139.98
Check	11/18/2022	10022	Verizon				200 · NBT Che...	372.24	512.22
Total 0.442 · Telephone/Internet									
0.443 · Office Supplies									
Check	11/18/2022	10024	The Water Bottle	Account #000...			200 · NBT Che...	26.00	26.00

Otsego County Soil & Water Conservation District

Profit & Loss Detail

November 2022

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12/19/22

Accrual Basis

Type	Date	Num	Name	Memo	Cl...	CIR	Split	Amount	Balance
Check	11/30/2022	10037	Ed & Ed Business Technolog...	OS10-E			200 · NBT Che...	26.76	52.76
Total 0.443 · Office Supplies								52.76	52.76
0.450 · Insurance									
Check	11/30/2022	10034	The Cincinnati Insurance Co...				200 · NBT Che...	828.00	828.00
Total 0.450 · Insurance								828.00	828.00
0.463 · Gas & Oil for machinery									
Check	11/18/2022	10018	Olsego Co Highway Dept	Account #0021			200 · NBT Che...	156.91	156.91
Check	11/30/2022	10035	Olsego Co Highway Dept	Account #0021			200 · NBT Che...	189.37	346.28
Total 0.463 · Gas & Oil for machinery								346.28	346.28
Total 8730.4 · Contractual								3,414.45	3,414.45
8730.8 · Employee Benefits									
Bill	11/01/2022		United Concordia Companies...				20000 · Accou...	311.60	311.60
Check	11/15/2022		Christopher M. Andraessen	Employer Taxes			200 · NBT Che...	170.94	482.54
Check	11/15/2022		Christopher M. Andraessen	Employer Hea...			200 · NBT Che...	395.01	877.55
Check	11/15/2022		Chris Galanopoulos	Employer Taxes			200 · NBT Che...	191.25	1,068.80
Check	11/15/2022		Karl A. Giroux	Employer Taxes			200 · NBT Che...	131.02	1,199.82
Check	11/15/2022		Karl A. Giroux	Employer Hea...			200 · NBT Che...	395.01	1,594.83
Check	11/15/2022		Daniel M. Zimmermann	Employer Taxes			200 · NBT Che...	159.45	1,754.28
Check	11/18/2022	10025	United Concordia Companies...	Employer Taxes			200 · NBT Che...	47.90	1,802.18
Check	11/30/2022	10031	Excellus Blue Cross/Blue Shi...	#0058317950...			200 · NBT Che...	3,978.09	5,780.27
Total 8730.8 · Employee Benefits								5,780.27	5,780.27
Total Expense								19,052.21	19,052.21
Net Ordinary Income								-14,583.29	-14,583.29
Other Income/Expense									
5999 · Income Unknown									
Invoice	11/03/2022	4002	Upper Susquehanna Coalition	New Acres			11000 · Accou...	24,040.60	24,040.60
Invoice	11/03/2022	4002	Upper Susquehanna Coalition	Continued Acr...			11000 · Accou...	10,325.75	34,366.35
Invoice	11/29/2022	4006	Upper Susquehanna Coalition	New Acres			11000 · Accou...	31,062.50	65,428.85
Invoice	11/29/2022	4006	Upper Susquehanna Coalition	Continued Acr...	U...		11000 · Accou...	13,850.75	79,279.60
Total 5999 · Income Unknown								79,279.60	79,279.60
Total Other Income								79,279.60	79,279.60
Net Other Income								79,279.60	79,279.60
Net Income								64,696.31	64,696.31

Otsego County Soil & Water Conservation District
Profit & Loss Budget vs. Actual
January through November 2022

	Jan - Nov 22	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
2160 · Revenue			
2160B · Tree Planting Services	0.00	2,500.00	-2,500.00
2160D · Other Revenue / Services	855.00	3,500.00	-2,645.00
2160F · District Tree Program	13,793.37	16,000.00	-2,206.63
Total 2160 · Revenue	14,648.37	22,000.00	-7,351.63
2401 · Interest			
2414 · Rental of Equipment	58.30	500.00	-441.70
2655 · Sales of Supplies	1,540.00	500.00	1,040.00
2765 · County Appropriations & Grants	0.00	10,000.00	-10,000.00
2765A · County Allocation Income			
2765B · County Forestry Program Funds	165,000.00	172,500.00	-7,500.00
2765C · County Ag Plastic Program Funds	33,750.00	45,000.00	-11,250.00
Total 2765 · County Appropriations & Grants	198,750.00	235,500.00	-36,750.00
2770 · Misc Revenue			
2770A · Ag Value - Soil Group Worksheet	3,605.00	4,000.00	-395.00
2770B · Envirothon	250.00		
2770D · Buoy Fund	3,700.00	6,500.00	-2,800.00
2770E · NRCS Rent	47,420.12	52,000.00	-4,579.88
2770F · Agency funded AEM	28,000.00	110,000.00	-82,000.00
2770G · OCCA Projects Income	0.00	5,000.00	-5,000.00
2770H · Soil & Water Coalition Grants	0.00	37,500.00	-37,500.00
2770I · Erosion Class Income	0.00	5,000.00	-5,000.00
Total 2770 · Misc Revenue	82,975.12	220,000.00	-137,024.88
3989 · State Aid, Grants, Reimb			
3989A · NYS Part A Funding	182,005.26	60,000.00	122,005.26
3989B · NYS Part B Funding	6,000.00	6,000.00	0.00
3989C · NYS Performance Measures	0.00	113,000.00	-113,000.00
3989D · NYS Hydroseeding Prog Funding	0.00	5,000.00	-5,000.00
3989E · NYS Misc Funding	0.00	15,000.00	-15,000.00
3989 · State Aid, Grants, Reimb - Other	58,509.47		
Total 3989 · State Aid, Grants, Reimb	246,514.73	199,000.00	47,514.73
4989 · Federal Aid, Grants, Reimb			
4989A · NRCS EQIP Funding	0.00	30,000.00	-30,000.00
4989B · NRCS Wetland Reserve Prog	0.00	18,000.00	-18,000.00
4989C · NRCS Conservation Reserve Prog	0.00	15,000.00	-15,000.00
Total 4989 · Federal Aid, Grants, Reimb	0.00	63,000.00	-63,000.00
Total Income	544,486.52	750,500.00	-206,013.48

Otsego County Soil & Water Conservation District Profit & Loss Budget vs. Actual January through November 2022

	Jan - Nov 22	Budget	\$ Over Budget
Gross Profit	544,486.52	750,500.00	-206,013.48
Expense	18,824.97		
8730.41 · Ag & Markets Repayment Expense			
8730.1 · Personal Services	1,343.16	660.00	683.16
0.11 · Directors Expense	0.00	50,030.00	-50,030.00
0.12 · District Secretary	54,599.08	75,000.00	-20,400.92
0.13 · District Manager	113,828.96	135,200.00	-21,371.04
0.14 · Conservation Technicians			
0.15 · Other Employees	45,054.11	47,250.00	-2,195.89
0.151 · Forestry Tech	0.00	14,600.00	-14,600.00
0.153 · Intern			
Total 0.15 · Other Employees	45,054.11	61,850.00	-16,795.89
Total 8730.1 · Personal Services	214,825.31	322,740.00	-107,914.69
8730.2 · Equipment			
0.22 · Office Equipment	4,579.29	4,500.00	79.29
0.24 · Field Equipment	905.31	3,000.00	-2,094.69
0.25 · Other Equipment	74.71		
Total 8730.2 · Equipment	5,559.31	7,500.00	-1,940.69
8730.4 · Contractual			
0.401 · Construction	14,400.00		
0.402 · Reforestation	3,957.74		
0.404 · Other	23,100.44	11,100.00	12,000.44
0.405 · District Tree Program	6,515.30	18,000.00	-11,484.70
0.416 · Misc Supplies for Cons.	595.37	50.00	782.00
0.421 · Payments to Cornell (Soil samp)	832.00	4,000.00	-748.78
0.425 · Water Quality Committee - Buoy	3,251.22	2,500.00	-2,182.00
0.430 · Travel/Training exp (Directors)	318.00	10,000.00	-9,690.00
0.431 · Travel/Training exp (Employees)	310.00	10,000.00	774.29
0.441 · Light and Heat	10,774.29	10,000.00	657.43
0.442 · Telephone/Internet	6,657.43	6,000.00	-15,087.40
0.443 · Office Supplies	1,912.60	17,000.00	-2,805.71
0.444 · Outreach (Envirothon/Newsletter	2,194.29	5,000.00	
0.450 · Insurance			
0.451 · Auto and Field Equipment	0.00	6,500.00	-6,500.00
0.452 · Liability	0.00	3,500.00	-3,500.00
0.456 · Disability Insurance	160.02	173.00	-12.98
0.450 · Insurance - Other	5,013.86		
Total 0.450 · Insurance	5,173.88	10,173.00	-4,999.12
0.460 · Other Contractual			
0.4601 · State & other dues	2,587.71	1,850.00	737.71
0.4602 · County Stream Prog Expenses	0.00	375,000.00	-375,000.00

Otsego County Soil & Water Conservation District
Profit & Loss Budget vs. Actual
 January through November 2022

9:45 AM
 12/19/22
 Accrual Basis

	Jan - Nov 22	Budget	\$ Over Budget
0.4603 · County Ag Plastic Prog Expenses	0.00	18,000.00	-18,000.00
0.4604 · Erosion Control Class Expenses	0.00	2,500.00	-2,500.00
0.4605 · Grant Expenses	154,313.80	150,000.00	4,313.80
Total 0.460 · Other Contractual	156,901.51	547,350.00	-390,448.49
0.461 · Repairs to field equip	4,461.14	20,000.00	-15,538.86
0.463 · Gas & Oil for machinery	2,605.81	3,000.00	-394.19
Total 8730.4 · Contractual	243,961.02	664,173.00	-420,211.98
8730.8 · Employee Benefits	64,939.62	180,000.00	-115,060.38
8730.90 · Fixed Asset - Building	80.69	10,000.00	-9,919.31
8730.91 · Building Maintenance Expenses	80.69	250,000.00	-250,000.00
8730.92 · Building Extension Expenses	0.00	260,000.00	-259,919.31
Total 8730.90 · Fixed Asset - Building	80.69	260,000.00	-259,919.31
Total Expense	548,190.92	1,434,413.00	-886,222.08
Net Ordinary Income	-3,704.40	-683,913.00	680,208.60
Other Income/Expense			
Other Income	81,032.33		
5999 · Income Unknown	81,032.33		
Total Other Income	81,032.33		
Net Other Income	81,032.33		
Net Income	77,327.93	-683,913.00	761,240.93